

**PROFESSIONAL COUNSELOR'S SECTION  
EXAMINING BOARD OF SOCIAL WORKERS, MARRIAGE AND FAMILY  
THERAPISTS AND PROFESSIONAL COUNSELORS**

**MINUTES  
July 7, 2004**

**PRESENT:** Colleen James, Susan Kell, Susan Putra; Leslie Mirkin (Observed)

**EXCUSED:** LaMarr Franklin

**STAFF PRESENT:** Kimberly Nania, Director of Health Services; John Schweitzer, Legal Counsel; Gina York, Bureau Assistant, Division of Enforcement staff and others during portions of the meeting

**GUESTS:** Joseph D'Costa, DWD; Kimberly Howard, Counseling Psychology at UW; Daniel Stein, Counseling Psychology at UW; Patrick K. Trigianno, Counseling Psychology at UW; Hardin Coleman, Counseling Psychology at UW

**CALL TO ORDER**

Susan Putra called the meeting to order at 9:01 a.m. There was a quorum of three members.

**APPROVAL OF AGENDA**

**Additions to the Agenda:**

- Open Session: Add Stipulations After Mailing of Agenda -Michael C. Lawson
- Open Session: Add additional materials for Susan Alter
- Closed Session: Add After Deliberation of Proposed Stipulations Received After the Mailing of Agenda -Michael C. Lawson

**MOTION:** Colleen James moved, seconded by Sue Kell to approve the agenda as amended. Motion carried unanimously.

**APPROVAL OF MINUTES OF APRIL 20, 2004**

**MOTION:** Susan Kell moved, seconded by Colleen James to approve the minutes as written. Motion carried unanimously.

**UW-MADISON CAPSTONE CERTIFICATION PROGRAM  
PROFESSOR HARDIN L.K. COLEMAN, PH.D.**

Professor Coleman, Ph. D. presented to the Section information regarding this program and supervision during the program and face-to-face contact. He wanted feedback from the Section

in doing supervision over the internet or by video conferencing with these individuals. There is a movement in the University System toward distance learning. It would be cost effective and allow special student rates (\$180.00 per credit, \$25.00 per hr for supervision) which is included in the tuition fee. The Section uses KCREP Standards they would need to look at the definition of face-to-face supervision. The Section would like to have some research done and find out what other states are doing. After some discussion, Professor Coleman agreed to contact KCREP and will gather the information the Section was concerned about. He was invited to attend the November 16, 2004 meeting and provide the Section with the information he has obtained.

### **ADMINISTRATIVE REPORT**

Kimberly Nania, Bureau Director of Health Services Professions, welcomed new Section members Leslie Mirkin and Evelyn Pumphrey. Mr. Mirkin will replace Colleen James and Ms. Pumphrey will be replacing Susan Kell. Other Sections of the Board have new members as well and will be reported at the full Joint Board meeting. Dr. Nania informed the Section of the many changes in the Department. The following are staff who have left Patty Hoeft, Division Administrator of Board Services, and Cheryl Ellsworth, IT Director. Some new appointments have been made Sandra Rowe is the new Deputy Secretary and Diane Miller is the new IT Director.

### **REVIEW OF BOARD MEMBER ROSTER**

The roster submitted by Roxanne Peterson for the DRL database was routed to all members. Any revisions will be forwarded to Ms. Peterson after the meeting for changes to be made.

### **PRESENTATION OF PROPOSED STIPULATIONS**

There were two stipulations, Michael John Hermsmeier, LPC ( 03 CPC 021) and Michael C. Lawson, LPC ( 03 CPC 019), presented before the Section at today's meeting.

### **REPORT ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES AND PRESS RELEASES**

Due to time constraints, the Section requested to table this topic until the next Section meeting,

### **DEVELOP DEFINITIONS FOR PSYCHOTHERAPY RULE**

Due to time constraints, the Section requested to table this topic until the next Section meeting,

### **DISCUSSION OF FORMS FOR PSYCHOTHERAPY**

Due to time constraints, the Section requested to table this topic until the next Section meeting,

### **PRE-APPROVED DEGREE PROGRAMS LIST WITH JULIE REIMANN**

Due to time constraints, the Section requested to table this topic until the next Section meeting,

## **REQUIREMENTS FOR REINSTATEMENT AFTER FIVE YEARS**

There was an inquiry by Connie Isle regarding reinstatement after five years. The Section request John Schweitzer, Legal Counsel, to inform Ms. Isle that she will have to comply with the new rules.

## **INFORMATION REGARDING PEER MENTORS**

The Section requested John Schweitzer, Legal Counsel, to respond on behalf of the Section.

## **CORRESPONDENCE REGARDING NEW CIVIL SERVICE POSITIONS IN DEPARTMENT OF VOCATIONAL REHABILITATION (DVR)**

The Section reviewed and discussed the correspondence and position description submitted at today's meeting. Joseph D'Costa shared the history of civil service positions in DVR. He wanted the Section to be aware of the many changes in civil service positions and responsibilities that have occurred. No action was needed.

## **HEARING ON DENIAL OF APPLICATION REGARDING SHERRY PECK**

A Class 1 Hearing was held regarding Sherry Peck. The Section will deliberate on this hearing later today in closed session.

## **HEARING ON DENIAL OF APPLICATION REGARDING DEIRDRE DALSING**

A Class 1 Hearing was held regarding Deirdre Dalsing. The Section will deliberation on this hearing later today in closed session.

## **HEARING ON DENIAL OF APPLICATION REGARDING SUSAN ALTER**

A Class 1 Hearing was held regarding Susan Alter. The Section will deliberation on this hearing later today in closed session.

## **REQUEST FOR APPROVAL OF SUPERVISOR JANE CONWAY**

**MOTION:** Susan Kell moved, seconded by Colleen James to approve Robert M. Cook as the supervisor for Jane Conway. Motion carried unanimously.

## **REQUEST FOR APPROVAL OF SUPERVISOR SARA KOBUSSEN**

**MOTION:** Susan Kell moved, seconded by Colleen James to approve Phyllis Pleauss as the supervisor for Sara Kobussen. Motion carried unanimously.

**REQUEST FOR APPROVAL OF SUPERVISORS  
KATHLEEN M. RULKA-HATHAWAY**

The Section requested this supervisory request be sent back to Julie Reimann, Credentialing, and ask for it to be presented before the MFT Section.

**APPROVAL OF PSYCHOMETRIC TESTING  
MELISSA LEE**

**MOTION:** Susan Kell moved, seconded by Colleen James to send a letter approving her to take the following: MMPT-2, 16 Personality Test, Personality Styles, Myers Briggs Type Indicator, Edwards Personal Preference Schedule, Strong Interest Inventory, Holland's Self-Directed Search; and Career Assessment Inventory. Motion carried unanimously.

**LETTERS TO AND FROM MARK GREEN, M.A., LPC**

**MOTION:** Susan Kell moved, seconded by Colleen James to request John Schweitzer, Legal Counsel, to send Mark Green a letter notifying him that as long as he represents himself as indicated in his letter and brochure and he must clarify he is licensed as an LPC in the state of Texas. Motion carried unanimously.

**LETTER FROM APPLICANT REGARDING DENIAL – LESLIE DAVIS, PH.D.**

**MOTION:** Susan Kell moved, seconded by Colleen James to deny and request her to provide additional information. Motion carried unanimously.

John Schweitzer, Legal Counsel, will send Ms. Davis a letter on behalf of the Section.

**LETTER REGARDING CE REQUIREMENTS FOR MULTIPLE LICENSES  
VERN W. WEEKS, LPC, LCSW, CADC III, CCS II**

John Schweitzer, Legal Counsel, will respond on behalf of the Section requesting Mr. Weeks to find courses that are offered for all three professions.

**CORRESPONDENCE AND PHONE INQUIRIES BY LEGAL COUNSEL**

John Schweitzer, Legal Counsel, will respond to all inquiries discussed at today's meeting on behalf of the Section.

**CONSULTING WITH LEGAL COUNSEL**

The Section consulted with John Schweitzer, Legal Counsel, thorough out the meeting as needed.

**REPORT OF SCREENING PANEL**

Noted.

**INFORMATIONAL ITEMS**

Noted.

**VISITOR COMMENTS**

Noted.

**MOTIONS PRIOR TO CONVENE TO CLOSED SESSION**

**MOTION:** Colleen James moved, seconded by Susan Putra to allow Leslie Mirkin to stay during closed session. Motion carried unanimously.

**CONVENE TO CLOSED SESSION**

**MOTION:** Susan Kell moved, seconded by Colleen James to adjourn to closed session pursuant to Wisconsin state statutes 19.85(1)(a)(b)(f) and (g) – roll call for the purpose of all of the proposed stipulations; request for full licensure; and case status requests. Susan Putra –yes, Colleen James-yes, and Susan Kell-yes. Motion carried unanimously.

Session was convened at 11:15 a.m.

**RECONVENE INTO OPEN SESSION**

**MOTION:** Colleen James moved, seconded by Susan Kell to reconvene to open session at 11:38 a.m. Motion carried unanimously.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION**

**MONITORING**

None.

**HEARINGS BEFORE THE SECTION**

**SHERRY PECK**

**MOTION:** Susan Kell moved, seconded by Colleen James to request a letter be sent requesting more information, the syllabus from 1997, be submitted by August 3, 2004 for consideration at that time.  
Motion carried unanimously.

**DEIRDRE DALSING**

**MOTION:** Colleen James moved, seconded by Susan Kell to approve Deirdre Dalsing for LPC licensure. Motion carried unanimously.

**PROFESSIONAL COUNSELOR SECTION**

**SUSAN ALTER**

**MOTION:** Colleen James moved, seconded by Susan Kell to approve Susan Alter for LPC licensure. Motion carried unanimously.

**STIPULATIONS**

**MICHAEL JOHN HERMSMEIER, LPC**

**MOTION:** Colleen James moved, seconded by Susan Putra to adopt the Findings of Fact, Conclusions of Law, Order and Stipulation regarding Michael John Hermsmeier, LPC. Motion carried unanimously.

**MICHAEL C. LAWSON, LPC**

**MOTION:** Colleen James moved, seconded by Susan Putra to adopt the Findings of Fact, Conclusions of Law, Order and Stipulation regarding Michael C. Lawson, LPC. Motion carried unanimously.

**CREDENTIALING ISSUES FOR JULIE REIMANN  
ADDITIONS TO PRE-APPROVED DEGREES LISTED IN APPLICATION**

Due to time constraints, the Section requested to table this topic until the next Section meeting,

**DELIBERATION OF PROPOSED ADMINISTRATIVE WARNINGS THAT MAY  
BE SIGNED AFTER MAILING OF THE AGENDA**

None.

**DIVISION OF ENFORCEMENT CASE STATUS REPORT**

**MOTION:** Susan Kell moved, seconded by Colleen James to close case **02 CPC 013** for no violation. Motion carried unanimously.

**MOTION:** Susan Kell moved, seconded by Colleen James to close case **04 CPC 001** for insufficient evidence. Motion carried unanimously.

**REVIEW OF APPLICATIONS**

**MOTION:** Susan Kell moved, seconded by Colleen James to approve the approved, deny the denied, and request more information where needed. Motion carried unanimously.

**APPROVED**

BARKER, JOYCE  
FARRELL, KATHY  
GRASKAMP, PETER  
HAID, CAROL  
HOODIE, MELISSA  
JOHANNSON-MADDOX, ANITA  
MILLER, JOAN  
WELDON, MICHAEL

**DENIED**

HOOVER, NANCY  
HOOYMAN, TRICIA  
ISLE, CONNIE  
SANZ, ANTHONY  
TANIGUCHI, KERRY

**MORE INFORMATION**

LAIRD, REBECA (2) (on both)

**CONSULTING WITH LEGAL COUNSEL**

The Section consulted with Legal Counsel throughout the meeting as needed.

**OTHER SECTION BUSINESS**

None.

**ADJOURNMENT**

The meeting adjourned at 11:50a.m. due to loss of quorum.

*Next Meeting:  
November 16, 2004*